

giz Indonesia, ASEAN

To: All Bidders

**Invitation to Tender for Contractors
(Construction Works - RFP No. 10044167)**

**Project No: G-011844-001
Project Name: Forests and Climate Change Program (FORCLIME)
Country: Indonesia**

**Construction Works:
FORCLIME Office Fitting out**

Dear Sir/Madam,

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is an international cooperation enterprise for sustainable development with worldwide operations. Its corporate objective is to improve people's living conditions on a sustainable basis. GIZ has been working in Indonesia since 1975 on behalf of the German Government. For further information, please visit <http://www.giz.de/indonesia>.

The Forests and Climate Change Program (FORCLIME) supports the Government of Indonesia in its endeavour to mitigate the effects of climate change through forestry sector reform, capacity development and implementation of best management practices for sustainable forest management and biodiversity conservation. Field-based activities are being supported in selected districts of the provinces of Papua, West Papua and Central Sulawesi to Reduce Emissions from Deforestation and Degradation ("REDD" activities) and develop a forest-based bioeconomy. FORCLIME is funded by the German Federal Ministry for Economic Cooperation and Development (BMZ) and implemented by GIZ (German International Cooperation) with the Indonesian Ministry of Environment and Forestry as the Program Executing Agency.

Currently, FORCLIME is seeking a construction company for office renovation/fitting out. The need for office renovation stems from the fact that the workspace, last updated in 2014, no longer meets current operational demands. The primary objective is to enhance functionality and efficiency by redesigning the layout to create more productive workstations and meeting spaces, while also improving employee well-being. It is intended to award the contract for the Works as detailed in the attached ToR, Drawings and Specifications, and Bill of Quantity.

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1. The Tender Documents consist of:

- 01 Terms of Reference
- 02 Drawing and Technical Specifications
- 03 Grid for assessing the eligibility
- 04 Self Declaration of Eligibility
- 05 Letter of Tender
- 06 Bill of Quantity (BoQ)
- 07 Company Data Sheet
- 08 Declaration of Acceptance VAT
- 09 Bidders questions
- 10 Format of Construction Contract
- 11 Advance Payment Guarantee
- 12 Defects Liability Guarantee
- 13 Taking-Over Certificate
- 14 General Terms and Conditions of Contract

2. If you are willing to execute the Works, you are requested to submit the following documents:

- Self Declaration of Eligibility (Annex 4)
including its supporting documents: company financial statement (neraca) for the last three financial years, company structure (number of employees as of 31.12.2025).
- Letter of Tender (Annex 5)
- Bill of Quantity (Annex 6) should be password-protected. We will request the password if your offer is deemed technically compliant.
- Company Data Sheet (Annex 7)
- Declaration of Acceptance VAT (Annex 8)
- Construction entity certificates; SBU Konstruksi, Izin Usaha Jasa Konstruksi, etc.
- Legal documents: copy of business license, NIB, Taxpayer Registration Number (NPWP), including PKP/Non-PKP letter

All prices must be inclusive of income tax (PPH 23) as GIZ is obliged to withhold the income tax. All prices must be exclusive of Value Added Tax (VAT).

All documents together with all annexes shall be submitted only to id_quotation@giz.de on **18 August 2026 at 17:00 Jakarta local time** at the latest (documents sent after this date will be automatically disqualified).

The subject line of the email must include the reference RFP No.: **10044167 Forclime Office Fitting Out** – (company name).

The maximum size for emails is restricted to 10 MB. Messages and their attachments larger than this size will be rejected by GIZ's email servers. If necessary, please send multiple emails.

**Site inspection will be conducted on Thursday, 11.08.2026 at 10:00 in FORCLIME Office
Gd Manggala Wanabakti, Blok 7 Lt.6, Jl. Jend Gatot Subroto, Jakarta**

Please provide your attending confirmation by **10 August 2026** to: Contract-Procurement-ID@giz.de

3. Value Added Tax

All prices/rates quoted must be exclusive of all taxes, since GIZ, including its subsidiary organs, is exempt from taxes. According to PMK No. 215/PMK 03/2008 and KMK No. 17/KMK 010/2021, the Value Added Tax will be exempted by BADORA (code 080). The process of obtaining the tax exemption will take approximately 2 to 3 months.

4. Validity of the Bid

BoQ should be valid for a period of not less than 100 days after bid opening, unless otherwise specified in the specific terms and conditions. Bidders are requested to indicate the validity period of their bid.

5. Modification/withdrawal of the bid

Adjustment to or withdrawal of bids is to be communicated in writing by post by the deadline for submission of bids. Subsequent adjustments or modifications to the bid, which can be submitted up to the deadline for submission of bids, shall also be subject to the requirements for sending in the bid.

" Adjustment to 10044167 Forclime Office Fitting Out"

6. Contract Award

The contract will be awarded to the contractor who offers the most responsive evaluated proposal and whose services are commercially and technically acceptable (best overall value).

Please raise any commercial, technical, or procedural questions before **14.08.2026**. All questions should be submitted in writing to the email address Contract-Procurement-ID@giz.de. The questions will be answered without revealing the sender's identity. Both questions and answers will be forwarded to all bidders involved in the bidding process.

Thank you for your attention. We look forward to hearing from you.

Yours faithfully,

GIZ Office Indonesia
Contract and Procurement Unit

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